

The Worcester County Library Board of Trustees met on Tuesday, May 9, 2017 at the Ocean Pines Library. Members present were Ron Cascio, Nancy Howard, Vivian Pruitt, Frederick Grant, Rosemary Keech, Holly Anderson, and Jamie Bailey.

Also present were Jennifer Ranck, Director; Karen Neville, Assistant Director; Patti Hall, Branch Manager; and Amy Parker, Business Manager.

Regular meeting was called to order by Mr. Cascio at 9:34 am. Recording device was acknowledged.

A motion to accept Minutes from the April 11, 2017 meeting was made by Ms. Anderson and seconded by Ms. Pruitt. All present were in favor.

Correspondence – There were no library articles in the local papers.

Financial Report – Ms. Parker reviewed expenses from April 2017. Ms. Ranck said the board will have to motion to close out the FY17 budget categories for the year end expenses. A motion was made by Ms. Howard and seconded by Mr. Bailey. All present were in favor. Ms. Ranck reported on the statistics; no comments.

Administrative Report – A copy of the report was sent in each board member's packet to review before the meeting. Ms. Ranck reported members of the Ocean City Writers Group facilitated by Ruth Alcorn have been involved in an exhibit at the Ocean City Art League during the month of May, "Divine Feminine." Ms. Ranck also reported that the Writing for Wellness program has been a successful group since last fall in the southern part of the county. Emily McQuiggan and Kathy Breithut attended the InterActivity 2017 Conference in Pasadena, California. They will create a PowerPoint for next month's meeting. Expenses for the InterActivity Conference were covered by LSTA/Library Services and Technology Act grant funding administered by the Division of Library Development and Services. Ocean City received an Innovation Grant through the Division of Library Development and Services to establish a digital media lab at the branch. "StudiOC" will enable the branch to share new technology, such as podcasting, virtual reality, and movie making. The branch also hopes to attract more young adult users to the library.

Staff Development Report - A copy of the Staff Development report was sent in each board member's packet to review before the meeting. Ms. Neville reported that the morning visit on April 21 to the Delmarva Discovery Center and Museum in Pocomoke for Staff Day a success. Additionally, on April 21, Lori Station and Kathy Breithut offered a three-hour Maker Space Workshop, during the afternoon, at the Pocomoke branch, for Worcester's Youth Team. The Maryland Library Association Conference is scheduled for Wednesday, May 10 through Friday, May 12 in Cambridge. 14 staff will attend the conference thanks to DLDS LSTA grant funding. A fire safety training is scheduled for May 16 at the Ocean Pines library branch; eight staff members plan to attend.

Old Business – A copy was sent in each board member's packet to review before the

meeting. The building permit for the new Berlin Library was issued on May 3. The Brittney Lane residents received a letter about installing a fence after construction is complete. The groundbreaking ceremony has been scheduled for Tuesday, June 6 at 1:30 p.m. Ms. Ranck is attempting to apply for additional funding through the Library Capital Grant Program, but there are some scheduling conflicts that may prevent a successful application. Ms. Ranck attended the county budget hearing which was held for the public May 2. A hard copy of the presentation was included in the packet.

New Business – A copy was sent in each board member’s pack to review before the meeting. Ms. Ranck included a draft of the strategic plan in the packet. The board reviewed and Ms. Ranck will make the changes. In preparation of the new circulation and catalog system transition scheduled for August (ILS), technical services staff are updating and cleaning up records. Inactive patrons will be purged.

Ms. Hall shared 3D printed items with the board. Summer 2017 reading brochures are available. Ocean Pines had a jelly bean contest in April; an Easter egg hunt in which 60 people attended; The Ocean Pines Friends of the Library offered a volunteer appreciation reception April 26 and Marjorie Ogden was announced as Ocean Pines Branch Library Volunteer of the Year. Carpets are being cleaned at the end of May.

The next meeting will be Tuesday, June 13 at Pocomoke branch library, 9:30 a.m.

Mr. Cascio asked if those present had further comments or questions. Ms. Howard motioned to adjourn the meeting; Ms. Keech seconded. All present in favor. The meeting adjourned at 10:50 a.m.

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Amy Parker